

CARES COMMITTEE MEETING MINUTES

August 7, 2018 11:30 a.m.

Attendance: Mike Proud, Dolores Daly, Jeff McBride, Julia Stannard, Sarah Steffen, Elise Thompson, Anna Romiti, Michael Hahn, Matt Svajda (w/ Gin Cho), Alicia Chacon Bidwell, Crystal Immerman

Absent: Lisa Alonso & Jay Scott

Meeting called to order at 11:45 a.m.

Mike Proud gave the devotion (ref. Ephesians books 1-10)

TASK LIST	WHO	DATE DUE	DATE DONE
Schedule JOINT meeting for CARES/PD	Crystal	September 1	
Schedule CHAIRS of each CMTE for a joint meeting	Crystal	September 1	
Crab Feast: Signup sheet & waivers to committee	Elise	August 14	
Mobilize church volunteers (set up initial meeting)	Elise/ Matt	September 1	
CARES corner "boxes" for AO office (have a need, share a need, lets CARE together)	Mike	November 6	
Send email to CARES to get ideas for building CARES sites for social media.	Anna	September 1	

DECISIONS

- 1) **Recap of May 5th meeting; no minutes for review. Committee/approved**
- 2) **Approved: CARES \$25k cap for approval before presenting to finance; see Fiscal Responsibilities Section.**

OTHER

Review: May 1, CARES

Sarah highlighted:

- Camp Agape was approved.
- Mission Hills Church was denied
 - Denied because we didn't want to put funding in before a relationship was established
 - Mission Hills has been invited to partner with the YMCA but we have not heard back from them
- Mentor Up
 - Mentor up was approved to go forward

Fiscal Responsibilities:

Dolores Daly:

PROGRAM DEVELOPMENT (PD)

- Program Development meets quarterly
 - Much of what PD does is in line with the CARES Committee
 - People/Businesses applying will present at PD or CARES
 - CARES businesses/people are more Christian based as PD applications don't have to be.
- Program Development & CARES need to have an annual intersection meeting
 - Dolores suggested this meeting be held in January
 - Jeff wants this intersection meeting to review previous year and then discuss upcoming year

AWARDS CAP & CHECK AND BALANCES

- How can we put checks and balances in place to ensure we are not overspending and spending responsibly?
 - PD and CARES need a limit/cap on approval of use of funds going forward. \$25-30k is suggested.

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- If the amount is more than \$25-30k it must go to the finance committee for approval and finance will manage the funds
- Clarifying statement – CARES will still have authority for the project; finance is only controlling the money
- Once CARES has come up with a “number” this will be presenting to PD and they will spend the same amount.
- Jeff reiterated that this is about all of the committees intersecting and overlapping
 - Need to get a meeting on the calendar for the chairs of each committee to come together

✚ **Michael Hahn made motion for CARES approval cap to be \$25,000. More than that must be presented to the finance committee for approval and management of funds**

✚ **Julia Stannard seconds the motion and CARES committee voted.**

✚ **MOTION PASSED**

SEGREGATION OF DUTIES – “Checks and Balances”

- Right now Sarah controls everything from A to Z
- We have now brought Alicia into the process to provide a segregation of duties and to control the funds on CARES behalf.

Crab Feast Volunteers:

Elise Thompson

- Crab Feast is 9/8 in Fullerton
- Would like CARES committee serve as volunteers
 - Need 12 Volunteers from 4pm-7pm
 - Jeff/Lori
 - Mike Proud
 - Michael/Wife
 - Dolores/Kevin
 - Matt/Wife
 - Julia Stannard
 - ALL ABOVE AGREED to volunteer
 - Volunteer Duties
 - Set up
 - Registration Table
 - Silent Auction Table
 - Greeter
 - Duties will be assigned upon arrival to the Crab Feast
 - Volunteers will have their own table to enjoy the festivities

Branch Updates:

Matt Svajda:

- Monthly prayer is the backbone of everything we do.
 - Newport Mesa now has prayer for staff and members Monday/Wednesdays from 7am-8am Matt is meeting in HB on Thursday to discuss how this can also be implemented in the HB branch
 - Matt shared the story of Joanie who was down on her luck. Joanie asked for help and prayed with our chaplain. Now Joanie is moved into her new home away from abuse and it's all because of prayer!
- How can we build bridges from the YMCA to and from local churches?
 - Matt has been meeting with several local churches who are pleasantly surprised, happy and 100% on board with the YMCA putting Christian principals back in the community
 - Building church partnerships is one of the big pieces
 - Elise to reach out to Matt about mobilizing volunteers
- Mentor Up
 - Mentor up helps place Christian Men for fatherless boys.

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- Matt has introduced Mentor Up to a few churches that are on board with this program and Mentor Up will be meeting with those churches.
- Reminder Mentor Up was all approved at the last meeting.
- October 16th is the target for rolling out the Mentor Up Program.
- Jin Cho was introduced as the pastor of Holy Trinity and he will be glued in with Matt working beside him and getting familiar with YMCA.
- Michael Hahn asked "What does expansion into other branches look like? Will Newport Mesa serve as a role model?"
 - Matt states he really needs to lean on CARES to help identify.
 - Jeff stated he is really encouraged by so much of this and the positive changes he has seen over the last several months within not only CARES but the organization as a whole. We have spent 2 years in a "command & control" environment and now we are more of a collaborated effort. There is no longer resistance and so there will be more people who organically step into these roles and committees making it easier to identify champions. Champions should be identified by "self-selection" not by appointment.
 - Mike stated that Laguna Niguel is actually the branch with the "oldest" CARES group but it's not as involved anymore. So Laguna Niguel is our "next thing".
- CARES CORNER
 - There are boxes at the branches for suggestions or to identify those who want and/or need prayer.
 - We need to set on of these up at the AO office.

PR/Marketing:

Anna Romiti

- How do we make this program more visible to our members?
 - Identify our Chaplains
 - Dry Fit Shirts
 - Blue w/ Y branding front/"Ask me why the Y CARES" on back
 - Name Tags – (can be left at reception desk)
 - CARES Corner
 - Photo w/ BIO on the wall
 - Business Cards (w/ Business Card holders at front desk)
 - BRANCH TV – "meet your chaplain" & "have a need, share a need...."
 - The above will be the (new) branch "tool kit"
- How do we share our story/social media?
 - CARES is not currently up on the website. We would like to launch a CARES webpage with more extensive info.
 - Anna will send an email to the CARES group to "pick brains" so she can build the page and then feed to other social media sites.
 - RELEASES – Anna and Matt will ensure all releases are on file prior to going live.

Consulting:

Dolores Daly stated that they are working on a new consulting agreement with Matt and will have that for review within the next couple of weeks.

Matt closed the meeting in prayer.

Meeting adjourned at 1:10 p.m.

NEXT CARES MEETING: November 6, 2018

**CARES Committee Meeting
Agenda: Tuesday, August 7 2018
AO Front Conference Room**

Lunch will be served at start of meeting

Devotion

TBD

Minutes

Mike Proud

- May 1, 2018 CARES Committee Meeting
- No Minutes available for review

Fiscal Responsibilities

Dolores Daly

- Award Caps
- Program Development Fund Committee Alignment
- Staff Segregation of Duties "Checks and Balances"

Crab Feast Volunteers

Elise Thompson

Newport Mesa/Huntington Beach CARES updates

Matt Svajda

Laguna Niguel Cares

Matt Svajda

- Update
- Expansion discussion

Mike Proud

CARES PR/Marketing Discussion

Anna Romiti

Consulting

Dolores Daly

Other Business

Adjournment

YMCA Cares Progression Report

August 2018

By Fiducia

"Life On Mission where we live, work, and play"

Objective:

To assess monthly movement toward missional impact of members and non-members of the YMCA as we seek to advance the Kingdom of God.

This body of this report will be broken into 3 sections: Culture, Internal, and External. The Culture section will communicate efforts that are shifting the "C" back into the YMCA culture. The internal section will communicate what is taking place to impact YMCA members, while the external section will communicate what is taking place to impact YMCA non-members.

Month Highlights: 15 volunteers from the YMCA Cares team came out and served Erika, a terminally ill neighbor in Costa Mesa. We partnered with an organization called Trellis which is a collection of churches in Costa Mesa seeking to bring about good in the city. Ian, our Newport Mesa chaplain, led the charge to mobilize servants for Erika and set this serve day up. *Be sure and read Erika's full Spiritual journey described below. It's wild!****

Culture

"Every member a name, every member a story." Part of shifting culture to place Christian influence back into the YMCA will be by practicing the Greatest Commandment and loving our neighbors(Y members). In order to authentically love them, we must know them.

- We now have prayer dates set up in Newport Mesa AND Huntington Beach locations. The Huntington Beach branch is beginning to meet next on Thursday, September 6th at 8am. They will meet twice/month. The Newport Mesa branch also has a weekly prayer gathering set up.
- We had a successful meeting with Dolores and Anna in marketing. All of our Chaplain and Cares support flare will be available mid-September. This will be HUGE for the Cares team and chaplains as they'll now have shirts, business cards, and a "Cares Corner" at the branch level.
- The "Know a need, Meet a need box" is also in it's final stages of preparation. It will be the anchor point of the Cares Corner.

Internal

How are we making intentional impact specifically around YMCA members?

- At our last Cares meeting, we had about a dozen attendees including Chuck from Mentor Up. He presented to our Cares team and we walked away with some action steps and introductions in place. Mentor up has now connected with three separate churches that we've introduced them to. We are praying to have this in place at the branch by October 16th.
- Allie attended a "hospitality" training event that discussed how to care for members. The event was put on by Chick fil-a and was taught by Andy Stanley's Hospitality Director.
- Allie and Matt met with Elise to discuss volunteers and partnership.

External:

- We had a meeting with St Andrews Pres in Newport Beach to discuss partnership. They were interested in having further discussion after conversations were had on their end. Tree of Hope, Alpha, and Pastoral Podcast with Jeff McBride were the discussion points.
- **Neighbors Care Event:** As stated above, a group of 15 volunteers served Erika, a terminally ill neighbor in Costa Mesa. She has a heart that functions at 10% and is too weak to even get surgery to help. She's now living in her father's home who recently passed from the same disease that now affects Erika. Four months ago, Erika was a self-proclaimed Atheist. She was first contacted by Ian (our Chaplain and Trellis director) when he was alerted by the city of Costa Mesa that she needed help. She resisted because she didn't want to get "preached at." She also knew that without help, it would take her a couple years to clean out her recently passed father's home as he hoarded items for years. Erika said yes to help and a team from local churches begin the clean up process in late April. Two months back, Erika described how she was speaking to someone on an App on her phone that messaged to her that God has a message from her. Rolling her eyes, she said, "Oh yeah right...like he'd speak to me through you...I don't even know you." He said, "God told me to tell you that you need to give him a chance and that He sees your life and what's going on in it." As Erika was telling me this story, she said "I didn't tell him anything what was going on, but just one minute before he said this to me, I said, God if you are real, I need to know that you care about my situation." She went on to explain that as the church and the YMCA has come alongside her that she truly does see how God works through people now. She also mentioned

that she's being baptized at Ian's church(The Crossing in Costa Mesa) on September 9th. She'd like our prayers now for her adult daughter who is an Atheist and decided not to come to the serve day last Saturday in fear she'd be preached at.

In the picture below is Erika holding the Cares shirt, while the Cares team breaks for In N Out for lunch.



Potential hurdles and prayer needs: We'd love prayer for ownership. It's easy to see that the more the teams own Cares for themselves, it creates drive, passion, and transformation. Our prayer is that both Newport and HB would take ownership to the next level.